

International Year of Volunteers for Sustainable Development, IVY 2026

How to Submit Resources and Events via the IVY 2026 Knowledge Portal

Step 1 - Access the IVY 2026 Knowledge Portal

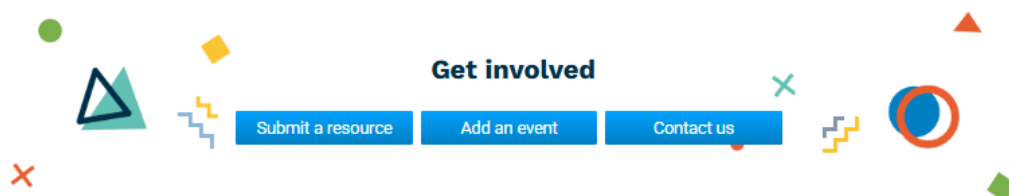
Go to: [International Volunteer Year | Knowledge Portal on Volunteerism](https://knowledge.unv.org/)

The Knowledge Portal serves as the global repository for the Year. This is the central hub where Member States, UN partners, CSOs, academia, the private sector and all other stakeholders can share information on IVY-related activities and events for publication on the Portal.

These contributions will also inform the official IVY 2026 report to the General Assembly in 2027

Step 2 - Select what you want to submit

Scroll down the homepage until you see the “Get involved” section.



You will find two options:

1. Submit a Resource	2. Add an Event / Activity
Form link: https://knowledge.unv.org/form/resources Use this for: - Policy documents or research - National reports - Case studies - Good practices - Publications, brochures, toolkits - Any material that contributes to the global IVY knowledge	Form link: https://knowledge.unv.org/index.php/form/events-activities Use this for: - Events planned for IVY 2026 launch - IVY 2026 national or local activities and events between 5 December 2025 – 5 December 2026 - Workshops, campaigns, celebrations, etc. - Virtual events - Launches, exhibitions, volunteer recognition events, etc.

Step 3 – How to fill out the Forms

Resource Submission Form (Step-by-Step)

1. Name

Enter the focal point's full name, title, organization/institution.

2. E-mail

Provide the focal point's or the organization's general contact e-mail. This helps the IVY Team to follow up if clarification is needed and allows interested stakeholders to reach out.

3. Resource Name (Title)

Provide a clear and concise title (e.g. "National Volunteer Strategy 2026-2030 - Country X").

4. Description

Write a short description (3–5 sentences) explaining:

- What the resource is
- Who produced it
- Its purpose
- Who might find it useful
- Relevant link/s

5. Main image

Upload one main image (e.g. publication cover).

- Maximum file size: 5 MB
- Allowed formats: gif, jpg, jpeg, png

6. Author

Indicate the author or the institution that produced the resource.

7. Date

Enter the publication date.

8. Region

Select the appropriate geographical region.

9. Country

Select the relevant country.

10. Document

Upload the main document.

- One file only
- Maximum file size: 5 MB
- Allowed formats: pdf, doc, docx, xls, xlsx

11. Submit

Click “Submit” at the bottom of the form.

Event / Activity Submission Form (Step-by-Step)

1. Name

Enter the focal point’s full name, title and organization/institution.

2. E-mail

Provide the focal point’s e-mail or the organization general contact e-mail. This helps the IVY Team to follow up if clarification is needed and allows interested stakeholders to reach out.

3. Title

Provide a descriptive title (e.g. “National Launch of Volunteers for Climate Action Programme”).

4. Type

Choose the appropriate category:

- ☐ Event
- ☐ Activity

5. Country

Select the country where the event or activity will take place.

6. Hosts

Identify the primary event organizers, such as institutions, organizations or CSOs involved along with partners.

7. Scope

Select the scope (max. 2 selections)

- ☐ Global
- ☐ Regional
- ☐ National

8. Address

Provide location details (if applicable):

- ☐ City (if applicable)
- ☐ Venue (if applicable)
- ☐ Online link for virtual events

9. Date start

Enter the planned start date of the event/activity.

10. Date end

Enter the planned end date of the event/activity.

11. Main image

Upload one main image in horizontal format (e.g. event poster/flyer)

- Maximum file size: 5 MB
- Allowed formats: gif, jpg, jpeg, png

12. Body (Description)

Provide a brief description including:

- Purpose of the event
- Main activities
- Expected participants
- Key outcomes
- Relevant link/s

13. Gallery images

Upload any additional materials such as photos taken during the event/activity and visuals materials produced (flyers, banners, etc.).

- Unlimited number of files
- Maximum total size: 100 MB
- Allowed formats: gif, jpg, jpeg, png, webp

14. Video

Upload video files related to the event.

- Unlimited number of files can be uploaded to this field.
- 100 MB limit.
- Allowed types: avi mov mp4 ogg wav webm.

15. Submit

Click "Submit" to finalize.

Step 4 –What happens after submission

The IVY 2026 Team will:

- Review the submission
- Publish it on the global IVY 2026 map
- Contact you if additional details or clarifications are needed

Once approved, your resource or event will become visible to all users and stakeholders browsing the IVY 2026 Knowledge Portal.